



Medical Emergency Plan

1 If a medical emergency occurs at your workplace, every second counts! **Call Triple Zero (000) immediately and ask for AMBULANCE**



- 2**
- > When you call Triple Zero (000) you will be asked a series of questions by the Ambulance call taker.
 - > An Ambulance will be dispatched as soon as the information below has been given.
 - > Stay on the line and the call taker will provide first aid information to assist the patient if required.
 - > Keep the contact phone number you gave the call taker free in case they have to call back.
 - > Write your organisation's address and contact details below before it is needed in an emergency.

Suburb:	
Street name and number: For large buildings, identify a prominent meeting point	
Nearest cross street: If in a rural area, note identifiable landmarks	
Emergency vehicle access point:	
Phone number you are calling from:	

3

First Aid Officer Contact your workplace first aid officer on Tel:	
Emergency vehicle meeting point Ask a co-worker to meet the Ambulance at the following meeting point:	
Access Clear hallways of obstructions to allow easy access to the patient by paramedics. Advise your receptionist that an Ambulance has been called and ask them to reserve a goods and services lift if required for stretcher access. Reception telephone number:	